

Viota & Associates CPA LLC

(787) 296-9060 | mforteza@viotacpa.com

Bill To:

OFFICE OF THE FPM, LLC
1225 AVENIDA JUAN PONCE DE LEON
SAN JUAN, PR 00907

Please pay by

03/27/2024

Invoice Total

\$550.00

For professional service rendered as follows:

Accounting Services - 2 hours @ \$125 per hour

Date	Staff	Activity	Hours	Units
03/15/24	Malave, Adianis	Accounting Services Download Services Invoices to Dropbox, Review Services Invoices and Travel Expenses, calculated withholdings, invoices in Excel	1.50	
03/15/24	Forteza, Maria	Accounting Services ACH Vendor payments - Expenses January 2024	0.50	
				Total Amount 250.00

Annual Fee Paid to the PR Department of State

Date	Staff	Activity	Hours	Units
03/13/24	Forteza, Maria	Annual Fee Paid to the PR Department of State	1.00	
				Total Amount 150.00

Preparation of the Annual Report to the PR Department of State

Date	Staff	Activity	Hours	Units
03/27/24	Viota, Manuel	Preparation of the Annual Report to the PR Department of State		
				Total Amount 150.00

Invoice Total

\$550.00

Additional information

Invoices are due upon receipt. Your prompt payment is appreciated.



Payment Receipt



Receipt Number: 28498260

Receipt Date: 13-Mar-2024 10:32 PM

Filer	Filer Email Address		
VIOTA , MANUEL	infoviotacpa@gmail.com		
Service	Fee		
(432409) OFFICE OF THE FPPMPR LLC			
2023 Annual Fee	\$150.00		
Payment Method	Payer Name	Reference	Amount
Credit Card	VIOTA , MANUEL	80330650400	\$150.00
Total Payment		\$150.00	

Disclaimer: Any transaction provided through this service is considered final. Changes, refunds and/or claims for the issuance of any document issued through this service are not accepted. Claims for any other reason must be made within thirty (30) days from the date of receipt.

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